

MINUTES OF THE AD HOC DIRECTOR RECRUITMENT COMMITTEE

Oshkosh Public Library

July 17, 2023

Call to Order The meeting of the Oshkosh Public Library Board Ad Hoc Director Recruitment Committee was held on July 17, 2023, in the Lower Level of the Oshkosh Public Library. The meeting was called to order at 1:00 p.m. by President, Bill Bracken.

Present: Bill Bracken, Larry Lautenschlager, Baron Perlman, Brian Hare and Briana Trudell (via Zoom).
Absent: David Rucker and Amber Shemanski. Others present: Lisa Voss, Co-Interim Director.

Public comments: There were no public comments.

New Business

Director Search Structure

Brian Hare outlined the director process that Bradbury Miller will use to collect information, advertise the position, manage applications and conduct interviews.

Informational; no vote required.

Contacts

Committee member Barry Perlman will serve as board liaison and Lisa Voss will act as OPL staff contact.
Informational; no vote required.

Timeline overview

Brian Hare shared the timeline for the search process. The committee will confirm key dates with Bradbury Miller after consulting with members not in attendance at today's meeting.

Informational; no vote required.

Survey groups

There was general discussion of the process for surveying library staff and management.

Informational; no vote required.

Focus group sessions

There was general discussion of the process for conducting focus groups.

Informational; no vote taken.

Announcement draft

Considerations for salary range and qualifications were discussed. A revised position description will be taken to the Library Board at its July meeting.

Informational; no vote required.

Adjournment

A motion to adjourn was made by Barry Perlman, seconded by Larry Lautenschlager. The motion carried unanimously and the meeting adjourned at 2:30 p.m. Motion to adjourn

Respectfully submitted,

Lisa Voss – Recorder